

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

**ADOPTED December 17, 2024**

By Commissioner: Kearney

**20241217-158**

**Aitkin County Electronic Funds Policy/Procedure**

**WHEREAS**, Minnesota Statute 471.38, allows for the use of electronic fund transfer as a means of making various payments,

**WHEREAS**, a local government may make an electronic funds transfer for the following:

- A. For a claim for a payment from an imprest payroll bank account or investment of excess money;
- B. For a payment of tax or aid anticipation certificates;
- C. For a payment of contributions to pension and retirement funds;
- D. For vendor payments; and
- E. For payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

**WHEREAS**, The County Board shall annually delegate the authority to make electronic funds transfers to the County Treasurer and the County Treasurer may designate Treasurer, Auditor, Payroll and Health and Human services staff to initiate electronic funds transfers.

**THEREFORE, BE IT RESOLVED**, that the Aitkin County Board delegates the authority to make electronic funds transfers to the Aitkin County Treasurer and for the County Treasurer to designate county staff to make electronic funds transfers for the year 2025.

**BE IT FURTHER RESOLVED**, that the County Treasurer will:

- A. Provide a copy of this resolution to the disbursing bank;
- B. Identify the initiator of the transaction and document the transaction with proper approval including confirmation of transaction;
- C. Provide a list of all transactions made by electronic fund transfer to the County Board at its next regularly scheduled meeting.

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote

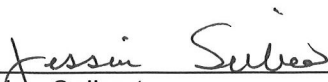
**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 17th day of December 2024, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 17<sup>th</sup> day of December 2024**

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED December 17, 2024

By Commissioner: Kearney

**20241217-159**

**Reaffirming Change/Petty Cash Funds**

**BE IT RESOLVED,** The Aitkin County Board of Commissioners reaffirms the following funds

|                           |                  |
|---------------------------|------------------|
| Treasurer                 | \$800.00         |
| Recorder                  | \$1000.00        |
| Health                    | \$50.00          |
| Human Resources           | \$500.00         |
| Sheriff                   | \$400.00         |
| License Center            | <u>\$1000.00</u> |
| <b>Total General Fund</b> | <b>\$3750.00</b> |

|                          |           |
|--------------------------|-----------|
| Emergency Revolving fund | \$3000.00 |
|--------------------------|-----------|

**Total Health and Human Services \$3000.00**

**Long Lake Conservation Center \$1000.00**

**Total for all change funds \$7750.00**

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote


**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

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Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED December 17, 2024

By Commissioner: Kearney

**20241217-160**

**2025 - ALL TERRAIN VEHICLE TRAIL FUNDING**

**WHEREAS**, Local units of government can apply for State aid for trail development, maintenance, grooming and administration from the Minnesota Department of Natural Resources at the rate of 90% reimbursement of costs of grooming and maintenance, and

**WHEREAS**, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

**WHEREAS**, Clubs wish to contract with the County for maintaining these trails, and

**WHEREAS**, These trails benefit the recreation, resort, tourism, industry, and economy of Aitkin County,

**NOW THEREFORE, BE IT RESOLVED**, That the Aitkin County Trail Administrator be authorized to apply for Grants-in-Aid assistance funds for All Terrain Vehicle Trail maintenance and grooming for the following trail:

Northwoods Regional ATV trail which consists of the following segments: South Soo Line, North Soo Line, Axtell ATV technical riding area, Rabey Line, Blind Lake, Redtop, Moose River Connector, Lawler, Blind Lake Connector Trail, Rat Lake Connector Trail, Hill City Connector Trail and Solana ATV Trails.

**BE IT FURTHER RESOLVED**, That the Aitkin County Trail Administrator be authorized to contract for the development, maintenance and grooming of the aforementioned trails with qualified, interested clubs.

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote


**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

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**Witness my hand and seal this 17<sup>th</sup> day of December 2024**



Jessica Seibert  
County Administrator

By Commissioner: Kearney

**20241217-161**

**Swedberg Soo Line Crossing Easement**

**WHEREAS**, Duane Swedberg of 17809 380<sup>th</sup> Street, McGregor MN 55760, made application to obtain a crossing easement on the old Soo Line Railroad right of way for access to his property which is located on both sides of the old railroad line in Section 14, Township 47, Range 23, and to obtain an easement to use this crossing over and across the following described County fee lands, to wit:

A 66.00 foot wide easement lying over and across that part of the former right of way of the Soo Line Railroad Company's so-called Moose Lake to Schley branch line in Aitkin County, Minnesota, which lies 33.00 feet on each side of the following described line: Commencing at the northwest corner of Section 14, Township 47, Range 23, said Aitkin County; thence South 00 degrees 05 minutes 44 seconds West, bearing based on the Aitkin County Coordinate Database NAD 83, 2041.98 feet along the west line of said Section 14 to its intersection with the northerly line of said former right of way of the Soo Line Railroad Company's so-called Moose Lake to Schley branch line in Aitkin County, Minnesota; thence South 52 degrees 44 minutes 52 seconds East 865.43 feet along said northerly line of the former right of way of the Soo Line Railroad Company's so-called Moose Lake to Schley branch line in Aitkin County, Minnesota, to the point of beginning of the line to be described; thence South 37 degrees 15 minutes 08 seconds West 100.00 feet to the southerly line of said former right of way of the Soo Line Railroad Company's so-called Moose Lake to Schley branch line in Aitkin County, Minnesota, and said line there terminating. The sidelines of said easement are to be lengthened or shortened to begin on said northerly line of the former right of way of the Soo Line Railroad Company's so-called Moose Lake to Schley branch line in Aitkin County, Minnesota, and to terminate on said southerly line of the former right of way of the Soo Line Railroad Company's so-called Moose Lake to Schley branch line in Aitkin County, Minnesota.

**WHEREAS**, Said applicant will be charged a Four Hundred dollar (\$400.00) fee as appraised by the County Land Commissioner, and

**WHEREAS**, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such easement.

**NOW THEREFORE, BE IT RESOLVED**, That pursuant to Minnesota Statutes, Section 282.04, Subd. 4, the County Auditor be and is hereby authorized to issue to Duane Swedberg, his heirs and assigns, a perpetual crossing easement to use said strip of land, if consistent with the law as in the special conditions set forth herein, over and across the before mentioned legal descriptions.

**BE IT FURTHER RESOLVED**, that said easement be granted, subject to the following terms, and conditions:

1. This crossing easement will be valid only if the property on both sides of the old Soo grade is owned by the same entity. This crossing easement is not to be used as a permanent driveway easement for the property. If at any time the two properties become owned by separate entities, this crossing easement will terminate.
2. Aitkin County manages County owned and tax-forfeited lands to produce direct and indirect revenue for the taxing districts. This management includes the harvesting and extraction of timber, gravel, minerals, and other resources. The issuing and use of this easement shall not adversely affect the management and harvesting of timber and other resources on County owned and tax forfeited land. If, for any



reason, including township or county road construction or reconstruction, the easement needs to be relocated, the county and township will not be responsible for any relocation costs.

3. Any such easement may be canceled by resolution of the County Board for any substantial breach of its terms or if at any time its continuance will conflict with public use of the land, or any part thereof, on which it is granted, after ninety (90) days written notice, addressed to the record owner of the easement at the last known address.
4. Land affected by this easement may be sold or leased for any legal purpose, but such sale or lease shall be subject to this easement and excepted from the conveyance or lease while such easement remains in force.
5. Failure to use the right of way described in this document for the purpose for which this easement is granted for a period of five years, shall result in the cancellation of this easement and any rights granted to the grantee by this easement shall cease to exist and shall revert to the grantor.
6. All Federal, State, and local laws, ordinances rules, and regulations regarding wetlands, construction of road, placement of fill material, and disposal of excavated material shall be followed and are the responsibility of the grantee.
7. Upon termination of this easement, the grantee shall promptly remove all lines, wires, poles and other personal property and restore said lands to proper condition at no cost to the lessor. If the lessee fails to do so within 60 days of termination, the lessor shall have the right to remove said personal property and restore said land in which event the lessee shall promptly reimburse the lessor for all costs incurred plus 15%.
8. Any land survey markers or monuments disturbed, moved or destroyed during the construction or maintenance of this easement area shall be replaced and restored at the expense of the applicant. If not replaced or restored by the applicant, the County may restore said monument and the applicant shall be responsible for all costs of said replacement and restoration plus 15%.

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote

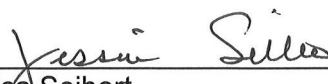
**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

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Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED December 17, 2024

By Commissioner: Kearney

**20241217-162**

**MCGREGOR AIRPORT COMMISSION APPOINTMENTS**

**WHEREAS**, the Aitkin County Board of Commissioners approved an Amendment to the McGregor Airport Agreement on November 26, 2024 and;

**WHEREAS**, the Amendment requires the Chairperson of the Airport Commission to recommend at-large members for appointment and reappointment to the Commission and;

**WHEREAS**, the Amendment requires the Aitkin County Board of Commissioners' approval of the recommended at-large members for appointment and reappointment and;

**WHEREAS**, the Aitkin County Board of Commissioners support approval of the recommended at-large members for appointment and reappointment as noted in Attachment 1;

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners approves and reaffirms all of the recommended at-large members for appointment and reappointment to the McGregor Airport Commission as noted in Attachment 1.

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote

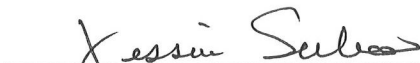
FIVE MEMBERS PRESENT

All Members Voting Yes

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Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED December 17, 2024

By Commissioner: Kearney

**20241217-163**

**County On and Sunday Sale Liquor License - North Cafe, Inc.**

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following new liquor license for a period of January 1, 2025 - December 31, 2025:

**“ON AND SUNDAY” Sale:**

Application for new County On and Sunday Sale Liquor License for North Cafe, Inc. –  
Malmo Township

This establishment has an address of 31993 280th St., Suite B, Aitkin, MN 56431

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote

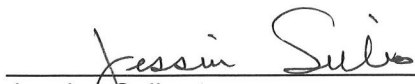
**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

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**Witness my hand and seal this 17<sup>th</sup> day of December, 2024**



Jessica Seibert  
County Administrator

By Commissioner: Kearney

20241217-164

**County Liquor Licenses 2025**

**WHEREAS**, approval of applications are subject to the completion of all paperwork in full.

**WHEREAS**, licenses are valid effective January 1, 2025 through the period ending December 31, 2025.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following liquor licenses for a period from January 1, 2025 through December 31, 2025

**“ON, “OFF” and SUNDAY” Sale:**

Bann’s Bar & Café Inc., d/b/a **Bann’s Bar & Café** – Shamrock Township  
This establishment has an address of 18870 Goshawk St., McGregor, MN 55760

Gabeshiwigamig Niish, LLC, d/b/a **Big Sandy Lodge & Resort** - Shamrock Township  
This establishment has an address of 20534 487<sup>th</sup> Street, McGregor, MN 55760

Castaway’s LLC, d/b/a **Castaways** – Lakeside Township  
This establishment has an address of 32360 215<sup>th</sup> Lane, Isle, MN 56342

Corner Club LLC, d/b/a **Corner Club** – Macville Township  
This Establishment has an address of 60967 Highway 169, Hill City, MN 55748

Denny’s Lakeview Inn LLC, d/b/a **Denny’s Lakeview Inn** – Glen Township  
This establishment has an address of 33592 300<sup>th</sup> Place, Aitkin, MN 56431

Eagle Point Inc., d/b/a **Eagle Point** – Shamrock Township  
This establishment has an address of 49394 State Highway 65, McGregor, MN 55760

Ty & C, LLC, d/b/a **Fireside Inn** – Jevne Township  
This establishment has an address of 415 Meadows Dr., McGregor, MN 55760

N5 Corporation, d/b/a **Fisherman’s Bay** – Workman Township  
This establishment has an address of 50933 State Highway 65, McGregor, MN 55760

Forestry Station Inc., d/b/a **Forestry Station** – Ball Bluff Township  
This establishment has an address of 67807 State Hwy 65, Jacobson, MN 55752

Hillcrest Resort McGregor LLC, d/b/a **Hillcrest Resort** – Shamrock Township  
This establishment has an address of 20612 498<sup>th</sup> Lane, McGregor, MN 55760

Pepera Properties Inc., d/b/a **Jackson’s Hole** – Salo Township  
This establishment has an address of 36232 Kestrel Ave., McGregor, MN 55760

Chuhanic Inc., d/b/a **The Joint Bennettville MN** – Hazelton Township

This establishment has an address of 26838 US Hwy 169, Aitkin, MN 56431

MacDonald Enterprises Inc., d/b/a **The Landing** – Aitkin Township

This establishment has an address of 170 Southgate Drive, Aitkin, MN 56431

Maverick Beaver Investments, LLC, d/b/a **The Sandy Beaver** – Workman Township

This establishment has an address of 51866 224<sup>th</sup> Place, McGregor, MN 55760

Minnesota National Golf Club & Resort, LLC, d/b/a **Minnesota National Golf Club & Resort** – Workman Township –

This establishment has an address of 23247 480<sup>th</sup> St., McGregor, MN 55760

Mississippi Landing, Inc d/b/a **Mississippi Landing** – Ball Bluff Township

This establishment has an address of 68298 Minnesota Highway 65 Jacobson, MN 55752

Mudflats Bar & Grill, LLC, d/b/a **Mudflats Bar & Grill** – Wealthwood Township –

This establishment has an address of 36569 State Highway 18, Aitkin, MN 56431

D & G Marklund Inc., d/b/a **Pine Inn** – Malmo Township

This establishment has an address of 27805 State Highway 47, Aitkin, MN 56431

Red Rock Bar & Grill LLC, d/b/a **Red Rock Bar & Grill** – Shamrock Township

This establishment has an address of 49463 202<sup>nd</sup> Place, McGregor, MN 55760

Round Lake Resort LLC, d/b/a **Round Lake Resort** – Shamrock Township

This establishment has an address of 16469 Goshawk Street, McGregor, MN 55760

**“OFF” Sale:**

1865 Liquor, LLC d/b/a **1865 Liquor** – Williams Township

This establishment has an address of 14072 State Highway 65 McGrath, MN 56350

DAM of Aitkin Lakes Inc., d/b/a **Farm Island Store** – Farm Island Township

This establishment has an address of 29037 US Highway 169, Aitkin, MN 56431

North Liquor Inc., d/b/a **The Glen Store & Grill** – Malmo Township

This establishment has an address of 31993 280<sup>th</sup> St., Suite A, Aitkin, MN 56431

Petry's Bait Mille Lacs, Inc. d/b/a **Lake Liquors** – Malmo Township

This establishment has an address of 22167 State Hwy 47/Suite 300, Aitkin, MN 56431

Midwest Investment, LLC, d/b/a **Mini Mart #6** – Shamrock Township

This establishment has an address of 46026 State Highway 65, McGregor, MN 55760

TJ's Liquor Inc., d/b/a **TJ's Liquor** – Malmo Township

This establishment has an address of 22039 321<sup>st</sup> Ave., Aitkin, MN 56431

McGregor Spirits LLC, d/b/a **McGregor Spirits** – Jevne Township

This establishment has an address of 41561 State Hwy 65, Suite B, McGregor, MN 55760

**“ON” & “SUNDAY” Sale:**

Zorbaz of Big Sandy Lake Inc., d/b/a **Big Zandy Zorbaz** – Shamrock Township  
This establishment has an address of 48760 State Highway 65, McGregor, MN 55760

Cocktails Drafts & Eats, Inc., d/b/a **The Craft House** – Shamrock Township  
This establishment has an address of 19037 Goshawk Street, McGregor, MN 55760

Cocktails Drafts & Eats, Inc., d/b/a **Jack’s Shack** – Rice River Township  
This establishment has an address of 29954 State Highway 56, McGregor, MN 55760

RD Experience, LLC, d/b/a **The Red Door Resort** – Wealthwood Township  
This establishment has an address of 38421 State Highway 18 Aitkin, MN 56431

**“CLUB” “ON” Sale:**

VFW 1727, d/b/a **Roberts-Glad Post** – Aitkin Township  
This establishment has an address of 36558 410<sup>th</sup> Ave., Aitkin, MN 56431

**“ON” Sale – WINE-STRONG BEER and 3.2 Malt Liquor Licenses:**

Danny J. Volk, d/b/a **Hidden Meadows Campground Bar & Grill** – Unorg 48-27 Township  
This establishment has an address of 42206 438<sup>th</sup> Ln., Aitkin, MN 56431

202 Tavern, d/b/a **202 Tavern**– Shamrock Township  
This establishment has an address of 49482 202<sup>nd</sup> Place, McGregor, MN 55760

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote

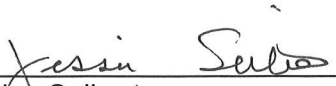
FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

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Witness my hand and seal this 17th day of December, 2024

  
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Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED December 17, 2024

By Commissioner: Kearney

**20241217-165**

**Julie Scheid Repurchase Resolution**

**WHEREAS**, Julie Scheid was the owner at the time of forfeiture. (Applicant) and,

**WHEREAS**, the Applicant has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcels of tax-forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

Parcel #16-1-072500

Lot 3 Block 1 Timber Shores      Sec: 29      Twp: 44      Rge: 25

Parcel #16-1-073000

Lot 2 Block 2 Timber Shores      Sec: 29      Twp: 44      Rge: 25

**WHEREAS**, said Applicant has set forth in their application that:

A. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

Spouse of owner passed in 2015, making finances challenging since that time. This property is a second home for me and it has been difficult to keep up with both properties financially.

B. That the repurchase of said land by me will promote and best serve the public interest because:

I intend to sell the property to current neighbor or to other local interested buyers.

**WHEREAS**, the Applicant has made payment of all delinquent taxes of properties.

**WHEREAS**, this board is of the opinion that said application should be granted for such reasons.

**NOW, THEREFORE BE IT RESOLVED**, that the application of Julie Scheid for the purchase of the above-described parcels of tax-forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote

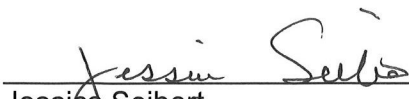
FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

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Witness my hand and seal this 17<sup>th</sup> day of December 2024

  
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Jessica Seibert  
County Administrator



**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED December 17, 2024

By Commissioner: Kearney

**20241217-166**

**Award Contract 20255**

**WHEREAS**, Contract No. 20255 is for construction of CP 001-090-044, and

**WHEREAS**, sealed bids were opened for this project at 2:00 p.m. on Monday, December 9, 2024 with a total of five bids received, and

**WHEREAS**, Lot Pros Inc. – Fergus Falls, MN - was the lowest responsible bidder in the amount of \$144,865.50.

**NOW THEREFORE, BE IT RESOLVED**, that Lot Pros Inc. be awarded Contract 20255.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote

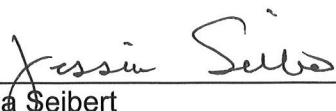
**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

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Jessica Seibert  
County Administrator

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ADOPTED December 17, 2024

By Commissioner: Westerlund

**20241217-167**

**2025 Commissioner Salaries**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners set the 2025 County Commissioner's salary at \$37,566.05. Commissioners are not eligible to receive per diems from Aitkin County. Per diems may be accepted from other organizations in accordance with the law and the Aitkin County Code of Ethics.

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote

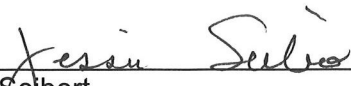
FIVE MEMBERS PRESENT

3 Members Voting Yes, Sample and Kearney Voting No

**STATE OF MINNESOTA}  
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I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 17<sup>th</sup> day of December 2024, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 17<sup>th</sup> day of December 2024.**

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

**ADOPTED December 17, 2024**

By Commissioner: Westerlund

**20241217-168**

**2025 Elected Officials Salaries**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners set the 2025 salaries of Aitkin County Elected Officials at:

|        |        |    |            |
|--------|--------|----|------------|
| GRAMS  | LORI   | \$ | 107,077.00 |
| GUIDA  | DANIEL | \$ | 139,435.00 |
| RATZ   | JAMES  | \$ | 162,752.00 |
| SNYDER | TARA   | \$ | 88,200.00  |

These salaries are based upon responsibilities of the office, duties, skills, qualifications, experience, and performance.

Commissioner Sample seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}**  
**COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 17<sup>th</sup> day of December, 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 17<sup>th</sup> day of December, 2024.

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED December 17, 2024

By Commissioner: Leiviska

**20241217-169****2025 Appropriations**

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners hereby adopts the final appropriation and dues amounts payable in 2025.

| <b>Dues</b>  |           |  |
|--|-----------|--|
| North Counties Land Use Coordinating Board (10-921.6240) | \$2,000   |  |
| MN Rural Counties Caucus (MRCC) (01-44.6844)             | \$2,300   |  |
| Association of MN Counties (AMC) (01-44.6845)            | \$14,234  |  |
| Arrowhead Counties (01-44.6846)                          | \$2,750   |  |
| Joint Counties Natural Resource Board (10-921.6240)      | \$1,000   |  |
| <b>Joint Powers</b>                                      |           |  |
| East Central Regional Library (Dept 500-500.6801)        | \$287,538 |  |
| Airport-McGregor (Dept 700-903.6801)                     | \$15,600  |  |
| Snake River Watershed (Dept 600-552.6836)                | \$0       |  |
| Airport-Aitkin (Dept 700-903.6800)                       | \$60,000  |  |
| Mississippi Headwaters Board (Dept 600-552.6847)         | \$1,500   |  |
| <b>Appropriations</b>                                    |           |  |
| Soil and Water (Dept 600-552.6801)                       | \$81,549  | \$68,849 County Allocation<br>\$7,700 LCWP<br>\$5,000 Ag Inspector |
| C.A.R.E. (Dept 500-502.6848)                             | \$55,000  |  |
| Historical Society (Dept 500-501.6801)                   | \$26,250  |  |
| Historical Society Insurance (Dept 500)                  | \$5,978   |  |
| Ag Society (Dept 600-550.6801)                           | \$14,000  |  |
| Ag Society Capital Improvement (Dept 600-550.6843)       | \$10,000  |  |
| Ag Society Insurance (Dept 600)                          | \$10,206  |  |
| ANGELS (01-044.6849)                                     | \$0       |  |
| Support Within Reach (01-44.6847)                        | \$3,000   |  |
| <b>Total Dues &amp; Appropriations</b>                   |           | <b>\$592,905</b>   |

Commissioner Sample seconded the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT****All Members Voting Yes**

**STATE OF MINNESOTA}**  
**COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 17<sup>th</sup> day of December 2024, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 17<sup>th</sup> day of December 2024**

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED December 17, 2024

By Commissioner: Westerlund

**20241217-170**

**2024 Reserves Request**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners, County of Aitkin, do hereby approve the following amounts be place in reserve funds for fiscal year end 2024:

| <b>Account Code</b> | <b>Department</b>      | <b>Reserve Balance as of 11/2024</b> | <b>2024 Funds to Reserve</b> | <b>Balance for 2025</b> | <b>Project</b>                  |
|---------------------|------------------------|--------------------------------------|------------------------------|-------------------------|---------------------------------|
| 02-012.6360         | Court Administration   | 0.00                                 |                              | 0.00                    | Court Appointed Atty Services   |
| 02-012-028.6405     | Court Administration   | 8,837.45                             |                              | 8,837.45                | Jury Deliberation/Technology    |
| 02-040-028.6405     | Auditor/License Center | 156.00                               |                              | 156.00                  | Computers/Office Equipment      |
| 02-601.6262         | Extension              | 8,480.00                             | 3,600.00                     | 12,080.00               | Summer Intern                   |
| 02-601.6405         | Extension              | 4,000.00                             | 2,000.00                     | 6,000.00                | Supplies/Technology             |
| 02-044.6150         | Central Services       | 0.00                                 | 213,500.00                   | 213,500.00              | Future Health Insurance Needs   |
| 02-044-251.6268     | Central Services       | 0.00                                 |                              | 0.00                    | Strategic Plan/LEAN Training    |
| 02-044.6360         | Central Services       | 0.00                                 |                              | 0.00                    | IFS/Equipment                   |
| 02-044.6360         | Central Services       | 0.00                                 |                              | 0.00                    | Scanning                        |
| 02-044-200.6360     | Central Services       | 518,898.00                           |                              | 518,898.00              | Public Safety Aid               |
| 02-045.6620         | Motor Pool             | 16,000.00                            | 28,000.00                    | 44,000.00               | Vehicle Replacement             |
| 02-049-190.6485     | IT                     | 15,000.00                            | 20,000.00                    | 35,000.00               | Back up System/Servers          |
| 02-053-251.6268     | HR                     | 5,000.00                             | 0.00                         | 5,000.00                | Staff Training                  |
| 02-060.6800         | Election               | 20,147.81                            | 145,000.00                   | 165,147.81              | Election Expenses               |
| 02.090.6360         | Attorney               | 0.00                                 | 104,800.00                   | 104,800.00              | Internal Case Management System |
| 02-090.6800         | Attorney               | 10,000.00                            |                              | 10,000.00               | Murder Trial Expenses           |
| 02-110-011.6605     | Maintenance            | 0.00                                 |                              | 0.00                    | Facilities Planning             |
| 02-110-028.6405     | Maintenance            | 9,355.82                             | 6,000.00                     | 15,355.82               | Equipment                       |
| 02-111-011.6605     | Buildings              | 79,548.07                            | 87,103.00                    | 166,651.07              | Capital Projects                |
| 02-120.6357         | Veteran Service        | 2,214.55                             | (604.64)                     | 1,609.91                | Donations for Vets              |
| 02-200.6405         | Sheriff                | 7,030.02                             | 3,000.00                     | 10,030.02               | Office Furniture                |
| 02-200-011.6605     | Sheriff                | 104,466.22                           |                              | 104,466.22              | Buildings-Future Repairs        |
| 02-200-028.6405     | Sheriff                | 23,600.00                            |                              | 23,600.00               | Equipment/Radios                |
| 02-200-028.6620     | Sheriff                | 0.00                                 | 60,000.00                    | 60,000.00               | Enforcement/Squad Cars          |
| 02-200-020.6360     | Sheriff                | 36,886.39                            |                              | 36,886.39               | Aitkin Co. Search & Rescue      |
| 02-200-190.6485     | Sheriff                | 4,486.70                             | 6,000.00                     | 10,486.70               | Technology Funds                |
| 02-200-019.6620     | Sheriff                | 13,000.00                            |                              | 13,000.00               | Canine Replacement              |

|                 |                            |              |              |              |                                   |
|-----------------|----------------------------|--------------|--------------|--------------|-----------------------------------|
| 02-202.6620     | B & W                      | 0.00         | 20,000.00    | 20,000.00    | Boat & Water Equipment            |
| 02-202.6630     | B & W                      | 0.00         | 493,463.00   | 493,463.00   | B&W Storage Building              |
| 02-203-028.6620 | Sheriff                    | 12,000.00    | 4,000.00     | 16,000.00    | Snowmobile Replacement            |
| 02-206-018.6800 | Sheriff                    | 18,206.80    |              | 18,206.80    | Forfeiture                        |
| 02-253-028.6620 | STS                        | 40,000.00    |              | 40,000.00    | Van                               |
| 02-257.6357     | Community Corrections      | 64.08        |              | 64.08        | Baker Foundation Grant            |
| 02-257-028.6405 | Community Corrections      | 0.00         |              | 0.00         | Computers                         |
| 02-390-028.6620 | FPL/Environmental Services | 4,545.00     |              | 4,545.00     | Vehicle Replacement               |
| 02-700.6230     | Economic Development       | 4,200.00     | 25,000.00    | 29,200.00    | Advertising/Marketing             |
| 02-700-909.6800 | Economic Development       | 36,087.00    |              | 36,087.00    | Business Development & Rec. Grant |
| 02-700-952.6230 | Economic Development       | 50,000.00    | 50,222.00    | 100,222.00   | Future Economic Initiatives       |
| 02-952.6800     | Economic Development       | 8,492.61     | 75,000.00    | 83,492.61    | Broadband                         |
|                 | TOTAL                      | 1,060,702.52 | 1,346,083.36 | 2,406,785.88 | TOTAL                             |

Commissioner Kearney seconded the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}**  
**COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 17<sup>th</sup> day of December 2024, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 17<sup>th</sup> day of December 2024**

  
 \_\_\_\_\_  
 Jessica Seibert  
 County Administrator